

## **BUFFALO RANGE RIDERS BY-LAWS**

Revised to reflect members vote

April 10,2011

### **ARTICLE I- NAME**

The name of this organization shall be Buffalo Range Riders (also abbreviated as BRR within these by-laws). This name is a copyright of the Single Action Shooting Society (SASS), and is provided for the use of the club as long as the club continues in operation as a SASS-affiliated club and uses the Founders Ranch shooting range for most shooting events that it holds.

### **ARTICLE II- PURPOSE**

The purpose of this organization is to promote the sport of Cowboy Action Shooting by holding regularly scheduled competition shooting matches, performing demonstrations and holding other activities agreed upon by the Club Officers. The club encourages members and participants in events to “dress the part” of a character from 1850 through 1900: and promotes the safe handling and proper care of firearms.

The club will operate to the general benefit of all members, on a not-for-profit basis. Discrimination will not be allowed to determine eligibility for membership within the club.

The club is a SASS affiliated club. Membership in SASS is required to become a member of the BRR. Non-members may participate in any event, but may be different event fee, and do not obtain any rights held by members in BRR.

### **ARTICLE III- SAFETY AND RANGE RULES**

All current SASS rules will be followed for range safety an operations. Safety is the prime concern at all events, and all participants are safety officers who may stop any unsafe condition.

### **ARTICLE IV- MEMBERSHIP**

Membership in the BRR is obtained by completing an application an paying annual dues as listed below. Family memberships are offered that cover all members of a family residing together, at a reduced rate.

Junior shooters (under the age of 18) must be accompanied by an adult at all events. Junior shooters must demonstrate the ability and maturity to adhere to all shooting and safety rules to participate in club matches. Juniors may be included in a family membership of may obtain an individual membership, if desired.

**Member requirements:** All members must be willing and able to meet these

requirements:

- a. Adult Members (above the age of 17) must be current members of the Single Action Shooting Society (SASS). Adult members may not be forbidden by law or court action to legally possess or carry firearms. (juniors who are accompanied by a responsible adult comply with this requirement if the adult complies)
- b. Members agree to abide by the By-laws of the BRR and any safety and conduct rules established for club events.
- c. Members must make timely payment of membership dues.

**Honorary Membership:** Any individual, business, organization or other entity whom the BRR club may wish to honor for some special service or contribution may be named by the Club Officers. Honorary members do not pay dues not do they have membership rights. Honorary membership must be renewed by the club officers each calendar year.

**Life Members:** Existing Life members of the BRR will be honored, and shall receive full benefits due them as Life members.

**Voting Privileges:** Each BRR member who is current on dues has the right to vote upon any matter brought before the membership. Each individual member and each person within a Family membership is entitled to one vote.

## **ARTICLE V- DUES AND FEES**

### **Membership Dues**

Membership dues will be collected from all persons qualifying and desiring club membership. These dues are intended to assist with the operations of the club and to help defray any expense which the entry fees may not fully cover. Dues are to be paid annually at the beginning of the calendar year, upon receipt of a membership dues notice. Any member who is in arrears by thirty (30) days shall not be eligible for member event rates, or be able to hold club office, vote or enjoy any other privileges of benefits of membership. Annual membership dues shall be as follows:

Individual Annual Membership: \$35.00

Family Annual Membership: \$60.00 including all family members residing in the same household.

Founders Ranch Members: standard membership charges

Honorary Members: no charge

Persons may join the club during the calendar year at any time, but no reduction in membership dues will be offered. No refund of membership dues will be available

### **Monthly Match Fees**

Fees to shoot in a monthly match must be paid before the match begins.

Member: \$15.00

Non-member: \$20.00

Founder's Ranch Members: \$7.50

Junior member: no charge

SASS Wild Bunch, spouses, or office staff: no charge

First time shooter: no charge

**Military an other free monthly match shooters:** Military shooters are those who are serving in the active military forces of the United States, including the National Guard and Reserves. Military shooters will be able to shoot at events at no charge, regardless of whether they have or have not paid membership dues.

Other shooters who qualify for no charge monthly match participation still have the option of becoming members, in order to obtain voting rights and ability to hold office within the club.

## **ARTICLE VI- MEETINGS**

The BRR may hold meetings in conjunction with monthly matches, or called meetings which may be at other times convenient to the membership. Official business of the club, including elections or recalls and commitment of major expenditures or acquisition of debt may be conducted only at official meetings, which are defined here.

**Official Meetings:** The annual meeting for election of officers and called meetings for conducting business of the BRR are called Official Meetings. The intent is that official meetings be conducted with a quorum of active members present. With the recognition that official meetings may not be able to achieve a representative quorum, and upon approval of a majority of members actually present at the official meeting, written notice (U.S. mail or e-mail) of the issues at hand may be sent to all current paid members for written vote on each individual issue. This is termed a written ballot. If a quorum number of replies are received to that written ballot within 14 days, the issues will be decided by the votes returned by that deadline.

The members shall convene for an Annual Meeting on or during the first monthly match of June, each calendar year. At a date, place and time as determined by the BRR officers, but normally held in conjunction with a monthly match. The purpose of the meeting shall be the election of officers and transaction of such business as may be necessary.

Called meetings other than the annual meeting may be requested by at least two members of the BRR officers or a written request signed by 10% of the current membership of the club.

**Notice of Meeting:** Notice of any official meeting shall be given in writing by the membership officer, to all current members not less than fourteen (14) days prior to the meeting. Notice may be given by personal delivery, U.S. mail, reminders handed out at monthly matches, or any other written manner. Attempts must be made to deliver written notice to all active members who have provided contact information.

**Quorum:** A quorum for an official meeting shall consist of the presence of at least twenty-five percent (25%) of the current active members. If no quorum is present, the only action requiring a vote which may be taken is to vote to allow a written ballot to be distributed for purposes of collecting an official vote on one or more topics. Information may be presented and issues discussed at an official meeting which does not generate a quorum of attendees.

**Voting:** When a quorum is present or a written ballot is returned, the vote of a simple majority of the current individual and family members present shall decide any question brought before such meeting, unless the question is one upon which by express provision of these By-laws a different majority is required. Honorary members, guests, and visitors may be recognized at the discretion of the officer conducting the meeting for discussion of any issue, but honorary members, guests and visitors may not vote.

## **ARTICLE VII- OFFICERS, STAFF, AND COMMITTEES**

**PURPOSE:** Officers of the BRR shall be elected to carry out normal business of the club, including conducting matches and special events. Although all members of the club are expected to assist with various parts of operating the club, the officers will direct such operations.

**OFFICERS:** The officers of the BRR shall be President, Vice President, Range Director, Membership and records Clerk (secretary) and Treasurer. The officers acting together shall constitute the Club Officers. No two club offices may be held by the same person.

**ELIGIBILITY:** To be eligible for serving as an officer, a staff member or a committee member, a person must be an active member of the club with membership dues paid. No suspended member may hold an office or appointment.

**NOMINATION:** Candidates for office will be nominated in writing by any active member of the club, before the start of the annual meeting. A call for nominations will be sent by the membership and records clerk at least 30 days before that meeting.

**TERMS:** The term of BRR officers shall begin at the conclusion of the official meeting upon which the officers are elected and shall continue until the conclusion of the next annual meeting. No officer may serve in the same office for more than two

consecutive elected terms.

**AUTHORITY:** The BRR officers shall have general supervision, control and management of all activities of the organization. Any decision of the club officers may be reversed by a two thirds majority of the active members present at an official meeting.

**RESIGNATION:** Any officer may resign at any time by giving written notice to the membership and records clerk or the president. Any resignation shall take effect upon receipt of that notice or at any later time specified in that notice.

**VACANCIES:** Any vacancy in the BRR officers, other than the President, shall be filled by appointment from the President for the un-expired term. The office of President shall be filled by the Vice President, who shall then appoint a new Vice President to fill the un-expired term.

**RESPONSIBILITIES:**

**PRESIDENT:** The President shall supervise, direct and control the business of the club and the club officers. The President shall preside at all meetings of the club officers and annual meeting, and serve as ex-officio member of any standing or special committees. The President will shall appoint and dismiss committee chair persons and staff.

**VICE PRESIDENT:** The Vice President shall assume all duties of the President during absences and shall perform other duties as may be assigned by the President. Should the office of President be vacant, the Vice President shall immediately assume the office of President for the remainder of the un-expired term.

**MEMBERSHIP/RECORDS CLERK (SECRETARY):** The Clerk shall keep, or cause to be kept, proceedings of all meetings of the Club Officers and the Annual and Called Meetings. The Clerk shall notify club officers in writing of the Officers Meetings. The Clerk shall notify members in writing of the Annual and Called Meetings. The Clerk shall maintain the permanent files of the Organization, including the membership list with status of dues payments. The Clerk shall publish monthly match scores and other event reports for the benefit of BRR members, using a media (such as the internet) approved by the officers.

**TREASURER:** The Treasurer shall have charge of all funds of the Organization and place said funds in bank account(s) as approved by the Club Officers. Funds over \$100 shall be withdrawn only by check signed by the Treasurer and President or Vice President, for the payment of bills approved by the club officers. Funds of \$100 and under may be withdrawn with the cognizance of any one officer, for the payment of bills approved by the club officers. The Treasurer shall keep an accurate account of all financial transactions and render a report at

the Annual Meeting. The Treasurer shall make a report on the finances at any meeting of the club officers, or as requested.

- a. The Treasurer will relinquish all books and receipts annually for an audit, and make self available. The audit committee shall consist of (3) members in good standing to be voted on by the BRR membership.
- b. The Treasurer will insure that no two members of the same family may be signatory on the account(s) during the same term.

**RANGE DIRECTOR:** The Range Director shall schedule shooting events for the club, arrange for an Event Director for each event, and shall establish safety rules needed for proper operation of events. The Range Director will assure that sufficient targets and supplies are available, through their own actions or delegation to the Event Director. The Range Director will assure that a safety briefing is provided prior to the start of each match. The Range Director will investigate any serious breach of security, safety or conduct rules during a club event and take or recommend appropriate action.

**REMOVAL OF OFFICERS:** Upon unanimous vote of the balance of the Club Officers, any of the elected officers may be removed on the occurrence of any of the following event:

- a. The officer has been declared of unsound mind by a final order of a court
- b. The officer has been convicted of a felony
- c. The officer ceases to be an individual or family member of the organization
- d. The officer fails to discharge the responsibilities of the office as defined in this article of the By-laws.

**OFFICER MEETINGS:** Meetings of the Club Officers shall be held at such time, place, and frequency as the Club Officers determine. Meetings may be held at any time on the call of the President, or on request in writing by an officer to the Membership and Records Clerk.

**QUORUM FOR OFFICER MEETINGS:** Three members of the Club Officers shall constitute a quorum, provided one of the officers present is the President or the Vice President.

**STAFF:** It may be necessary for the Organization to appoint staff from the membership to carry out specific duties of the Organization, such as representing the Organization at local or SASS events, maintaining an Internet web site, providing security and other tasks. A staff position may be created to carry out specific business of the club. Such position is filled by a Presidential appointment of an active club member when the President deems it necessary. The staff member reports to the President or to other individual Club Officers or the officers as a whole, as directed.

**TERRITORIAL GOVERNOR:** A standing staff position of the Organization is the Territorial Governor, or TG, who is selected from the Organization's

membership. The TG must meet the following requirements:

- a. Life member of SASS and a current member of the BRR
- b. Committed to attend the TG's annual meeting normally held in conjunction with the SASS Convention. If attendance is not possible, sends a proxy vote to represent the desires of the club.
- c. RO II certified

**TG'S Duties:**

- a. Gathering comments, criticisms, needs, suggestions, and club positions on proposed rule changes, and communicate these to the SASS Board of Directors at the TG's meeting.
- b. Reporting results to the club regarding the TG's meeting
- c. Maintaining current knowledge regarding Cowboy Action Shooting and SASS, it's history, philosophy, purpose, presence, direction and Spirit of the Game.
- d. Communicating the Cowboy Acton Shooting story locally and regionally to further the growth of the game.
- e. Representing and supporting SASS, its philosophy, and its purpose to club members
- f. Networking with other clubs and TG's

**COMMITTEES:** The President may appoint a Committee chairperson when the need for a committee arises (when more than one person is required), and fill any vacancies of committee chairs as they occur. The chair selects members of the committee from the active members of the club. A committee may be formed to deal with a short-term or an ongoing issue requiring a group of persons to handle. Committees report their results to the President or the Club Officers, as directed. The President may dissolve any committee when it is deemed to no longer be needed. Committee members may resign by notification of the chair. Chairs may resign through notification to the President.

Committee chairs, committee membership, and staff positions may be held by any active member, and may be held regardless of that person holding a club office.

## **ARTICLE VIII- FINANCES**

**ASSETS:** The assets of the club shall consist of the value of any real or other property acquired, and such funds as may be held in the treasury by the club from dues, fees and funds received by the club from other sources.

**FISCAL YEAR:** the fiscal year of the Organization shall be the calendar year.

**FUNDS CONTROL:** No funds of the Organization shall be deposited in any name except that of the BRR, and no funds may be invested without the approval of the Club Officers. Event directors may be given a not-to-exceed budget for expenses for their event, which will be reimbursed by the Treasurer upon the submission of written receipts.

**INDEBTEDNESS:** The club's indebtedness or liability at any one time shall not exceed seventy-five (75%) of the assets of the Organization. No obligations or other encumbrances against the real property of the Organization shall be made without a two-thirds majority vote of the active members present at an Official Meeting or written ballot.

**CHARITABLE DONATIONS OR FUNDRAISING:** The club or officers will not distribute Treasury funds to charitable organizations without majority vote at an Official Meeting or written ballot. Contributions to a charitable organization for their participation in an event will be allowed with the consent of the Club Officers ( for example, picking of brass or providing meals).

#### **ARTICLE IX- REMOVAL FROM MEMBERSHIP OR AN EVENT**

Participants at a club event may be removed from the event by the Event Director for safety reasons or for disruption of the event. Each event must have an Event Director appointed and present. Upon the decision of the Event Director, the participant, if a member, may also be requested to be considered by the club officers. Any member may be suspended for up to one year of membership for any cause deemed sufficient, upon the unanimous vote of the Club Officers. While a member is suspended, they may not participate in events nor vote at meetings.

Both the suspended member and the officers may request the attendance of other persons having pertinent information to the issue. The decision of the club officers regarding a suspension is final. The member may reapply for membership in the following calendar year, and will be considered without prejudice for past actions, but general competence in handling firearms and adherence to safety rules may be conditions for refusing to reinstate membership. (see condition of membership)

#### **ARTICLE XI- DISSOLUTION AND DISBURSEMENT OF ASSETS**

The Buffalo Range Riders may dissolve upon a two-thirds majority vote of the quorum of active members present at an Official Meeting or participating in a written ballot.

**Disbursement of assets:** Upon dissolution of the Organization and after paying or making provision for the payment of any debts, the net assets of the club shall be disbursed to a charity of choice, by vote of the membership of the club.

Copyrighted names which are the property of SASS will return to their control.

#### **ARTICLE XII- PARLIAMENTARY RULES**

The rules contained in the current edition of Robert's Rules of Order: Newly Revised in Brief shall govern the BRR in all cases to which they are applicable, and where they are not superseded by these by-laws or any special rules of order



the club may adopt.

### **ARTICLE XIII- USAGE COVENANT WITH SASS**

A separate document details the usage covenant with the SASS Organization, to hold matches and other events on Founders Ranch. The rights and responsibilities governing the relationship between the BRR club and the SASS Organization are fully covered in that document. Officers of the BRR are authorized to modify that usage covenant by official vote at an Official Meeting. The membership of BRR will be notified at the next Annual or Called meeting of the club on the nature of any such changes.